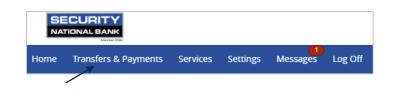
Activity Center



NOTE: 'Activity Center' lists all user activity initiated from within Online Banking.

1. From the Home Page, select 'Transfers & Payments'.



2. Then select "Payment Activity and Approval'.

SECURIT NATIONAL BAN			Good Morning, Sally SNB
Home Transfers	& Payments Services Settings Messages Log Off		
Transfers	& Payments		
	O sustain		
	Q Search page		
	TRANSFER & PAYMENTS		
	S2 Transfer Money Transfer money from one account to another	Loan Payments Use this form to submit Loan Payments.	
	Pay with Bill Pay Add, schedule and manage bill payments		
	SEND MONEY	_	
	ຊີ້ Customer to Customer Transfer Send money to anyone with an SNB checking or savings account		
	PAYMENT MANAGEMENT		
	Manage External Account(s) Connect accounts from other institutions to make transfers a breeze	Payment Activity and Approval View payment activity and approve transactions submitted in online banking	

Questions? Please call our Customer Care Center toll-free at 855-614-4061.

Activity Center



Single Transactions

1. Select the 'Single Transactions' tab on the screen to view one-time online transactions.

Or	nline Act	ivity					
Si	ngle Transacti	ons Recurr	ing Transactions ① De	posited Checks			
7	′ ♡ ±	÷			Q Search Transactions		
	Created date 👻	Status 👻	Transaction Type 👻	Account +		Amount 👻	
ø	9/5/2024 3:00 AM	Authorized	Funds Transfer Tracking ID: 36111	HSA Checking 0001		\$50.00	
c	9/4/2024 3:58 PM	Processed	Funds Transfer Tracking ID: 35948	HSA Checking 0001		\$50.00	

- 2. Click on a listed transaction to view additional details.
- 3. Select the 'three dots' icon to unhide a listing of available actions corresponding with the transaction.

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Single Transactions Rec	urring Transactions	D Debos	ited Checks®			
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Authorized	\$50.00		TRANSACTION DETAILS		× :	\times
Funds Transfer	CT 9/5/2024	□ :	FUNDS TRANSFER Tracking ID: 36111		Cancel	0.00
Processed Funds Transfer	\$50.00 (7.9/4/2024	□ :			Сору	
Authorized	\$1.00	□ :	PAYMENT DETAILS		Edit	^
Funds Transfer	(7 9/1/2024		Created By Sally SNB	From Account HSA Checking 000	View transactions in series	
Processed Funds Transfer	\$1.00 (7 8/29/2024	□ :	Authorized	To Account		
Processed	\$1.00	□ :	09/05/2024 3:00 AM Authorized By	Commercial Check	Print Details	
Funds Transfer	8/29/2024	•••	Sally SNB	test memo		
			Process Date			

- 4. Select the 'Filters' option to reveal searchable fields.
 - a. Select the desired fields and then click 'Apply Filters' to display the specified transactions.
 - b. Click on the heart icon to save the filter as a favorite.
 - c. Select the down arrow icon to export the online transactions to a csv spreadsheet.
 - d. Select the printer icon to print the online transactions.

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Online Activity	0			
Single Transactions	Recurring Transactions	Deposited Checks [®]		
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MM/DD/YYYY	MM/DD/YYYY	Ē		\$1.00

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Activity Center



Recurring Transactions

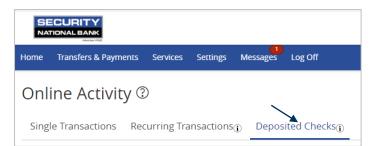
Select the 'Recurring Transactions' tab within the 'Online Activity' to view online transactions which are setup to occur in a series.



Deposited Checks

Select the 'Deposited Checks' tab within the 'Online Activity' to view historical checks that have been deposited using the Mobile Remote Deposit Capture functionality.

NOTE: You must be enrolled in Mobile Remote Deposit before this tab will appear on the 'Online Activity' screen.



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