

Company Policy

Company administrators with Manage Company Policy rights can edit the Company Policy to configure transaction types and transaction limits at a company level. These changes may need to be approved or rejected, if the Dual Action of nonfinancial transactions right is enabled.

Caution: The Company Policy can be edited, but never deleted.

Note: The User Roles page has its own set of Allowed Actions that adheres to the same set of features configured by Security National Bank, and User Roles cannot override company policy.

Tab functions

Tab and Description

Transactions:

Displays a list of general transaction types, and the Rights and Allowed Actions for each transaction. Transactions that are disabled for the current user are marked as Disabled in the list of transactions.

Features:

Displays a list of entitlements and third-party services enabled for the company. Examples include:

- Rights: Enable ACH Reversal
- Corporate: Information Reporting
- Generated Transaction: Enable Multi-Wire

These features will vary depending on Security National Banks configuration.

Accounts:

- Displays a list of accounts and access rights. Access rights include:
- View: View balance and history for the account on the Home page, on the Account Details page, and in reports.
- Deposit: Deposit funds into the account.
- Withdraw: Withdraw funds from the account.

User Roles Displays a list of User Roles, descriptions, and number of users.



Company Policy Allowed Actions

Allowed Actions set at the Company Policy level determine how each Transaction Type is enabled and what criteria is required for each transaction to be drafted and approved.

Note: The financial institution may turn off the Subsidiaries, Draft Hours, IP Address, Location features, and SEC Codes actions. These features will vary depending on the configuration.

View limits on the maximum transaction amounts and on the maximum number of transactions, also known as the maximum count. They include the following details:

- Rights Approval Limits
- Per Transaction Daily Per Account Daily
- Monthly

These limits will be read only in the Company Policy.

Viewing approval limits for a Company Policy

You can view approval limits for each Transaction Type at a company level These limits are read only at the Company Policy level but can be tailored to be more restrictive within the individual User Roles.

To view Transaction Type approval limits

1. In the navigation menu select Treasury Connect > Account Rights and User Roles

Home	Transfers & Payments	Treasury Connect	Services	Settings	Messages	Log Off				
Tre	asury Conne	ct								
	PAYME	PAYMENTS & COLLECTIONS								
	Ar	Peyments An advanced workflow to send wires, ACH, and other payments			à	Tex Peyments Pay federal or state taxes				
		Recipients Create & manage recipients of payments					Wire Activity View all incoming and outgoing wire activity			
	REPOR	REPORTING								
	Ac	Reports Access PDF, CSV, and BAI reports on online banking activity								
	ADMIN	ADMINISTRATION								
	M	ser Management anage permissions for counts per user role	transaction	is, features,	&	G	Account Rights & User Roles Manage permissions for transactions, features & accounts at a company level			
	Vie	ayment Activity ar ew payment activity ar bmitted in online banl	nd approve 1							



2. Select the desired Transaction Type then select the Allowed Actions tab

Home Transfers & Payments Tre	reasury Connect Services Settings Messages Log Off								
Execubanc Test Company ^{Company Policy}									
Transactions Features Accounts User Roles									
Filter: All Enabled Disabled	Transaction Filter:								
ACH Collection Can view all transactions Can Draft/Approve/Cancel \$10,000.00	ACH PAYMENT Rights Allowed Actions								
ACH Payment Can view all transactions Can Draft/Approve/Cancel \$10,000.00	POLICY TESTER Filter by	~							
Check Reorder Can view all transactions Can Draft/Approve/Cancel	All Search all Allows ACH Payment transaction for any amount	Add Allowed Action							
Domestic Wire Can view all transactions Can Draft/Approve/Cancel \$10.00									
Funds Transfer Can view all transactions Can Draft/Approve/Cancel									

3. Select the Rights tab to see a list of Approval Limits The limits will vary depending on your configuration

Home Transfers & Payments Tr	easury Connect Services Settings	Messages Log Off								
Execubanc Test Company ^{Company Policy}										
Transactions Features Accounts User Roles										
	Transaction Filter:									
Filter: All Enabled Disabled										
ACH Collection Can view all transactions Can Draft/Approve/Cancel	ACH PAYMENT									
\$10,000.00	Rights Allowed Actions									
ACH Payment Can view all transactions Can Draft/Approve/Cancel	Approval Limits	Maximum Amount	Maximum Count							
\$10,000.00	Per Transaction	\$ 10,000	2.00							
Check Reorder Can view all transactions Can Draft/Approve/Cancel	Daily Per Account	\$ 10,000	10000							
Domestic Wire	Daily	\$ 10,000	0.00 10000							
Can view all transactions Can Draft/Approve/Cancel \$10.00	Monthly	\$ 30,000	.00 10000							
Funds Transfer Can view all transactions Can Draft/Approve/Cancel										