






To create a wire payment

1. In the navigation menu, select Treasury Connect > Payments.

Treasury Connect

PAYMENTS & COLLECTIONS

 Payments An advanced workflow to send wires, ACH, and other payments	 Tax Payments Pay federal or state taxes
 Recipients Create & manage recipients of payments	Wire Activity View all incoming and outgoing wire activity

2. Select New Payment, then select the wire payment type (Domestic Wire or International Wire).

Payments Hub

MAKE A PAYMENT

New Payment

Payments Hub

MAKE A PAYMENT

New Payment

- | | |
|----------------|--------------------|
| ACH | Wire |
| ACH Collection | Domestic Wire |
| ACH Payment | International Wire |
| Payroll | |



3. Enter information in the following fields:
- a. Under From Subsidiary, select Use same Subsidiary (if multi-wire is on) for all wires and search for an account or choose one from the list.
 - b. Under Account, select Use same Account for all wires and search for an account or choose one from the dropdown list.
 - c. (For international wires) Under Currency, check Use same currency for all wires and search for a currency type or choose one from the dropdown list.

Domestic Wire [Change Type](#)

Origination Details

From Subsidiary	Account
Execubanc Test Company *****5339	Commerical Checking 4565 \$40.63
Process Date	Recurrence
<input type="text"/>	None

International Wire [Change Type](#)

Origination Details

From Subsidiary	Account
Execubanc Test Company *****5339	<input type="text" value="Search by name or number"/>
Process Date	Recurrence
<input type="text"/>	None

Wire Details

Recipient/Account	Currency	Enter amount in	Amount
<input type="text" value="Search by name or account."/>	USD - U.S. Dollar	USD	\$ 0.00

OPTIONAL WIRE INFORMATION

International Wire [Change Type](#)

[Upload From File](#)

Origination Details

From Subsidiary

Use same Subsidiary for all wires

Execubanc Test Company
*****5339

Account

Use same Account for all wires

Commerical Checking
4565 \$48.71

Currency

Use same Currency for all wires

Search...

USD - U.S. Dollar

AED - United Arab Emirates dirham

AFN - Afghan afghani

ALL - Albanian lek

AMD - Armenian dram

ANG - Netherlands Antillean guilder

AOA - Angolan kwanza

ARS - Argentine peso

AUD - Australian dollar

AWG - Aruban florin

Process Date

Use same Date for all wires

Process Date ⓘ

Recurrence

None

Wires (1)

Find recipients in payment

[+ Add multiple recipients](#)

Wire Details

Recipient/Account

Search by name or account.

Currency

None selected

Enter amount

Currency

Purpose Of Wire ⓘ

- d. Under Process Date, check Use same Date for all wires and select a date.
- e. (Optional) Select Set schedule to set up a recurring schedule.

Domestic Wire [Change Type](#)

Origination Details

From Subsidiary

Execubanc Test Company
*****5339

Account

Commerical Checking
4565 \$40.63

Process Date

05/22/2024

Recurrence

Set schedule

- i. After selecting a frequency, select a date on the When should this transaction stop? calendar, or select Forever (Until I Cancel).
- ii. Select Set Recurring Transaction.


Member FDIC

Schedule Recurring Transaction

How often should this transaction repeat?

1st Of The Month Every Other Week
 Last Day Of The Month Monthly
 1st & 15th Of The Month Quarterly
 15th & Last Day Of The Month Semi-Annually
 Daily (Monday - Friday) Yearly
 Weekly

When should this transaction stop?

On/Before Date 

After occurrence(s)


Forever (Until I Cancel)


Note: For international wires, please note that some transactions containing foreign currencies cannot be future-dated.

Use same Subsidiary for all wires
 Use same Account for all wires
 Use same Currency for all wires

Enter amount in


Enter amount in same currency for all wires

Process Date 

 Some transactions contain foreign currencies and cannot be future dated.

f. In the Recipient/Account search field, search for a recipient or account or select one from the list.

Wire Details

Recipient/Account	Amount
<input type="text" value="Search by name or account."/> 	<input type="text" value="\$ 0.00"/>
+ New Recipient	
FNBO Test	

g. (Optional) If you have the Manage Recipients right, select New Recipient to create and assign a new recipient.



- i. In the Recipient Details section, enter details. Display names can be up to 35 characters long. The name is required only when the recipient record contains a wire account, and the system requires a name.
 - ii. In the Accounts section, enter details for the Recipient, select Save Recipient or Use Without Save to complete the transaction without saving Recipient details.
- Note: Depending on configurations, you can view the foreign exchange rate below the Currency list, from which the USD equivalent can be calculated in real-time below the Amount field.

Recipient details

Display Name * Email Address Send email notifications for template payments

Accounts (1)

Account	Payment Type	Financial Institution (FI)	Routing Number
Checking - New	Wire Only		N/A

Account * Financial Institution (FI) [Refined Search](#)

Search by name or routing #.

Beneficiary FI ⓘ

Name * Country * FI ABA Number *

Address 1 * Address 2 City *

State * Postal Code *

Intermediary FI ⓘ

Name Country Wire Routing Number

Address 1 Address 2 City

State Postal Code

- h. Enter an Amount.
- i. Enter the Purpose of the Wire
- j. (Optional) Select Optional Wire Information, then do one or more of the following:
 - Enter a Message to Beneficiary.
 - Enter Reference for Beneficiary .
 - Enter FI-to-FI Information.
 - Enter a Description.

Note: Depending on configurations, these fields may be required or may not appear under Optional Wire Information.

⚠ This payment is incomplete

Wire Details

Recipient/Account **Amount**

Test Wire 11111111 \$ 0.00

Checking 11111111

Notify Recipient Hide Details

Recipient details

Display Name	Wire Name	Email Address
Test Wire	Test Wire	

Account details

Account
11111111

Beneficiary FI

Name	FI ABA Number	Address 1
Test Wire	104000841	3500 Farnam Street
Address 2	City	State
	Omaha	NE
Postal Code		
68131		

OPTIONAL WIRE INFORMATION

Message to Beneficiary ☺

Description ☺

- k. (Optional) To add more payments, select Add another wire, then repeat these steps for each additional payment. This is only if multi-wire is turned on for your organization.
- l. (Optional) In the wire recipient actions menu, select Copy to duplicate wire criteria.
- m. (Optional) Select Delete to delete a wire.

Recipients

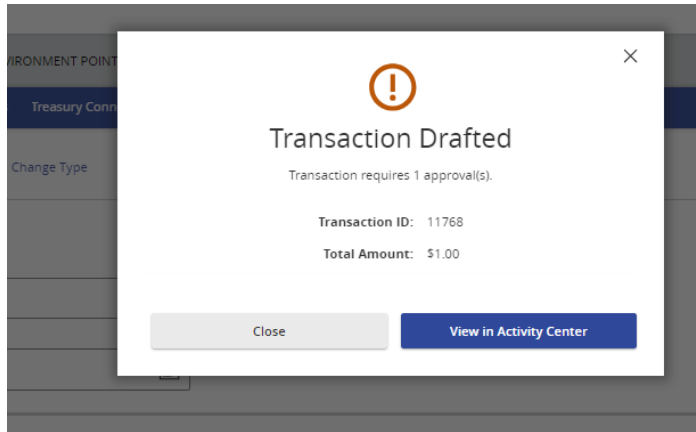
Name	Email Address	Number of Accounts	Actions
Barney Rubble		1	⋮
FNBO Test		1	⋮
FNBO Test			⋮

Edit

Delete



4. Select Draft to send a wire for approval.
5. Select Approve to process the wire.



The Wire Cutoff Time is 4:00 pm. For any questions or assistance please contact us at 402-452-3590 or 877-686-6590.

The Wire Desk can be reached directly at 402-449-0987.