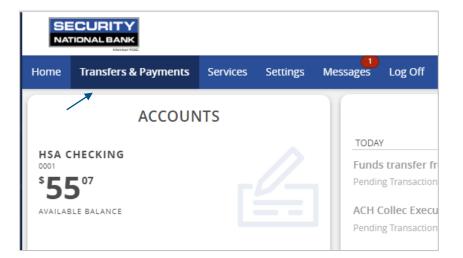
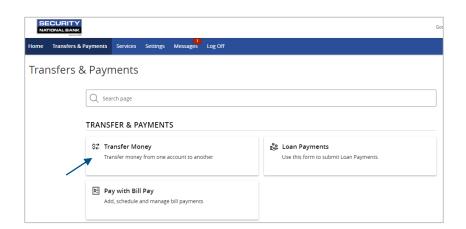
## **Funds Transfer**



1. From the Home Page, select 'Transfers & Payments' and then the 'Transfer Money' tile.

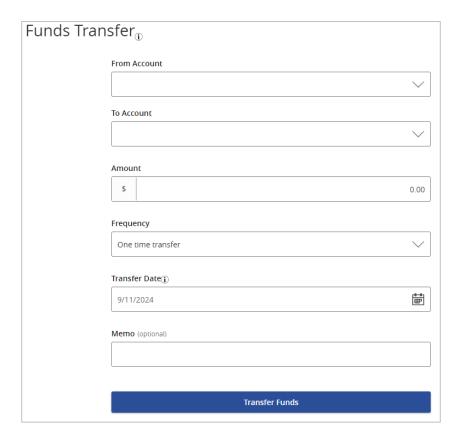




## **Funds Transfer**



- 2. Select a 'From' account.
- 3. Select a 'To' account.
- 4. Enter a dollar amount.
- 5. Choose "Frequency'
- 6. Select a "Transfer Date' for the transaction.
- 7. Enter a memo for the transaction. (Optional)
- 8. Click 'Transfer Funds' to complete the transaction.

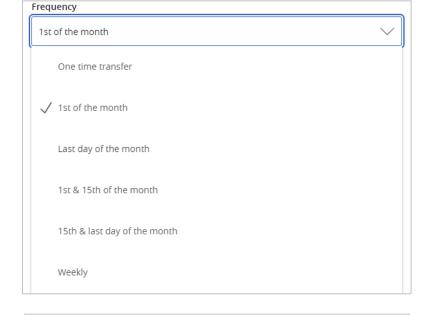


**NOTE:** To setup a recurring transfer, follow the steps in the 'Recurring Transfers' section beginning on the next page.



## **Recurring Transfers**

- 1. Follow steps 1 through 4 above.
- 2. In the 'Frequency' field, select the desired frequency from the drop-down menu.



- 3. Select the 'Start Date'
- 4. Select the desired 'Repeat Duration'.
  - a. Forever (Until I Cancel) or
  - b. Until Date (Set an End Date)
- 5. Add a 'Memo' for the transaction. (Optional)
- 6. Click 'Transfer Funds' to complete the transaction.

